

**MINUTES OF
LOWER ELKHORN NATURAL RESOURCES DISTRICT
BOARD OF DIRECTORS MEETING**

7:30 p.m., Thursday, June 27, 2013
Lifelong Learning Center
601 East Benjamin, Norfolk, Nebraska

The Board of Directors Meeting of the Lower Elkhorn Natural Resources District was called to order by Chairman Joel Hansen on Thursday, June 27, 2013 at the Lifelong Learning Center, 601 East Benjamin, Norfolk, Nebraska. Chairman Hansen informed the Board and those attending of the Publication of Meeting Notice in the Norfolk Daily News on June 21, 2013 and the Nebraska Open Meetings Act information posted by the entrance door.

Roll call was taken by Administrative Secretary Vickie DeJong with 14 of 15 Directors present. Present: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Absent: Loftis.

Motion was made by Kluthe and seconded by Anderson to adopt the agenda. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

The reading and/or action on the minutes of the May 23, 2013 Board of Directors meeting was next on the agenda. Motion was made by Schultz and seconded by Wesely that the minutes of the May 23, 2013 Board of Directors meeting be approved as printed. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

The Finance Subcommittee report was given by Treasurer Mike Krueger. Motion was made by Krueger and seconded by Tighe to approve income in the amount of \$479,770.63 and expenses in the amount of \$423,528.38 as printed and distributed. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

Motion was made by Krueger and seconded by Kluthe to approve income in the amount of \$86,706.61 and expenses in the amount of \$28,641.83 for the Logan East Rural Water System as printed and distributed. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

Motion was made by Krueger and seconded by Shafer to approve the income in the amount of \$12,731.81 and expenses in the amount of \$5,463.07 for the Wau-Col Regional Water System as printed and distributed. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

Motion was made by Krueger and seconded by Wesely to approve the income in the amount of \$14,000.00 and expenses in the amount of \$17,089.40 for the Lower Elkhorn NRD Rural Water System as printed and distributed. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

Motion was made by Krueger and seconded by Zessin to approve the Fiscal Year 2013 audit agreement with Dana F Cole & Company in the amount of \$11,500. Aye: Anderson, Carlson, Huntley,

Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

The conservation cost share report was given by Assistant Manager Ken Berney.

The Nebraska Association of Resources Districts report was given by Ken Peitzmeier. He reported on legislation and the June meeting held in Valentine.

The Nebraska Natural Resources Commission report was given by Garry Anderson. He reported on the last meeting. A written report will be available later.

The Natural Resources Conservation Service report was given by Robin Sutherland, District Conservationist. (A copy of the report attached to the official minutes.)

The PrairieLand RC&D report was given by Chris Carlson, the Loess Hills RC&D report was given by Elden Wesely and Bob Huntley reported on the Northeast Nebraska RC&D.

The Administrative Report was given by staff employees.

The Logan East Rural Water System Advisory Committee report was given by Director Elden Wesely. Motion was made by Wesely and seconded by Huntley to accept the Logan East Rural Water System Advisory Committee minutes of June 10, 2013. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

The Wau-Col Regional Water System Advisory Committee report was given by Garry Anderson. Motion was made by Anderson and seconded by Zessin to accept the Wau-Col Regional Water System Advisory Committee minutes of June 13, 2013. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

The new Rural Water System Advisory Committee report was given by Tim Tighe. Motion was made by Tighe and seconded by Huntley to approve an amendment on the JEO Consulting Group engineering agreement for the rural water system to add an additional 30 days to complete the feasibility study. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

Motion was made by Tighe and seconded by Huntley to accept the new Rural Water System Advisory Committee minutes of June 4, 2013. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

The Projects Equipment & Legislation Subcommittee report was given by Subcommittee Chairman Tim Tighe. Motion was made by Tighe and seconded by Huntley to authorize the staff to contract with Nickel Engineering up to \$10,000 to do necessary work to the receive bids on the Willow Creek relief well work. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

Motion was made by Tighe and seconded by Kluthe to establish a sinking fund in the amount of \$300,000 in the Fiscal Year 2014 budget for the paving of county road access to Maple Creek Recreation

Area. Aye: Anderson, Carlson, Huntley, Kluthe, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: Krueger. Absent: Loftis. MOTION CARRIED.

The Information, Planning & Programs Subcommittee report was given by Subcommittee Vice-Chairman Garry Anderson. Motion was made by Anderson and seconded by Riley to approve the Resolution to participate in Implementation of the Bazile Groundwater Management Area Plan and authorize the Chairman to sign it. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

Motion was made by Anderson and seconded by Kluthe to approve a grant to the new rural water system in the amount of \$5000 and to pay the remainder of the cost of the feasibility study until such time funds become available for reimbursement. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Present, Not Voting: Meyer. Absent: Loftis. MOTION CARRIED.

The Executive Board report was given by Rod Zessin. Motion was made by Zessin and seconded by Anderson to approve the Wellness/Safety Committee budget for Fiscal year 2014 in the amount of \$3500. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

Motion was made by Zessin and seconded by Shafer to approve Personnel Policy 39 for Continuing Education; reimbursement costs not to exceed \$2500. 00 annually and allow applications to be for one (1) to three (3) years. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

Motion was made by Zessin and seconded by Tighe to cost share a part-time temporary Geologist in the Conservation and Survey Norfolk office in the amount of \$68,978. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Meyer, Peitzmeier, Riley, Schultz, Shafer, Tighe, Wesely, Zessin, Hansen. Nay: None. Absent: Loftis. MOTION CARRIED.

The board discussed the 2014 Fiscal Year budget to determine the approximate property tax requirement. No action was taken.

Motion was made by Zessin and seconded by Kluthe to approve salary adjustments for Fiscal Year 2014. Discussion followed.

Motion was made by Tighe and seconded by Carlson to amend the Executive Board's recommendations to adjust the following positions:

- General Manager – 1 step
- Assistant General Manager – 1 step
- Water Resources Manager – 1 step
- Parks Superintendent – 2 steps
- Water Resources Specialist – 2 steps
- Water Resources Field Technician – 2 steps
- Phase II Coordinator – 2 steps
- GIS Specialist – 2 steps
- Administrative Secretary – 2 steps
- NRCS Programs Assistant #4 – No steps
- NRCS Programs Assistant #5 – No steps

Aye: Anderson, Carlson, Huntley, Krueger, Meyer, Peitzmeier, Riley, Schultz, Tighe, Wesely, Nay:

Kluthe, Shafer, Zessin, Hansen. Absent: Loftis. AMENDMENT CARRIED.

Chairman Hansen relinquished the chair to the Vice-Chairman.

Motion was made by Hansen and seconded by Zessin to amend the motion to adjust the following positions:

Parks Superintendent – 3 steps

GIS Specialist – 3 steps

Administrative Secretary – 3 steps

NRCS Programs Assistant #4 – 1 step

NRCS Programs Assistant #5 – 1 step

Aye: Kluthe, Peitzmeier, Schultz, Shafer, Wesely, Zessin, Hansen. Nay: Anderson, Carlson, Huntley, Krueger, Meyer, Riley, Tighe. Absent: Loftis. AMENDMENT FAILED.

Vote on amended motion: Aye: Anderson, Carlson, Huntley, Krueger, Meyer, Peitzmeier, Riley, Schultz, Tighe. Nay: Kluthe, Shafer, Wesely, Zessin, Hansen. Absent: Loftis. AMENDED MOTION CARRIED.

Motion was made by Meyer and seconded by Wesely to adjourn. Motion carried with all ayes. The meeting adjourned at 10:56 p.m.

I, the undersigned Secretary of the Lower Elkhorn Natural Resources District hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Board of Directors on June 23, 2013 that all of the subjects included in the foregoing proceedings were contained in the agenda for at least twenty-four hours prior to said meeting, the minutes of the Chairman and the Board were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, that all news media requesting notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Dennis Schultz, Secretary

Others Present:

Tom Nathan, Meadow Grove

Greg Wees, Norfolk

Shawn Blahak

Jim Cautrell